



**SIVAS
UNIVERSITY OF
SCIENCE AND TECHNOLOGY**

2024 – 2025 ACADEMIC YEAR

**FINAL REGISTRATION GUIDE FOR INTERNATIONAL
STUDENTS WITH TURKEY SCHOLARSHIP BY THE
PRESIDENCY FOR TURKS ABROAD (YTB) FOR ASSOCIATE
DEGREE AND UNDERGRADUATE PROGRAMS**



IMPORTANT DATES

Registration to the University

21 – 29 November, 2024

Registration Address : Sivas Science and Technology University Registrar's Office, Gültepe Mahallesi Mecnun Otyakmaz Caddesi No:1 Center / Sivas

Telephone : 0346 217 00 91 / 0346 217 00 92

E-mail : oidb@sivas.edu.tr

GENERAL INFORMATION FOR REGISTRATION

Registration procedures for students to be accepted from abroad to Sivas Science and Technology University Associate and Undergraduate Programs are carried out within the framework of the principles specified in the Application, Admission and Registration Directive.

The final registration of candidates who have the right to enroll in our university programs within the scope of YTB will be made by the Student Affairs Department during working hours between **21 - 29 November 2024**.

During these processes:

- Students admitted to associate and undergraduate programs from abroad are required to register **in the first semester** they are admitted to the program.
- Candidates **must apply in person for final registration**; Registration applications made by post will not be accepted.
- The originals of the documents requested for registration are accepted.
- It can be registered if a power of attorney is brought from a **notary public**.
- During registration, all documents announced for registration must be submitted in full. In the event that the documents required for registration cannot be submitted in full within the announced registration dates, the student's university registration process is not carried out, even if the candidate has been accepted. Candidates who do not register between the specified dates cannot claim any rights.
- The University is authorized to take the necessary legal action against the candidate who has made a false statement.
- To be able to enroll, **the candidate must certify that s/he has graduated from a school equivalent to Turkish high schools**. Equivalence process, T.C. It is carried out by the Provincial Directorates of the Ministry of National Education or by the Turkish Representation abroad.
- A student whose Turkish language level is insufficient is considered to be on leave for a period of 1 year in order to become proficient in the "TÖMER Turkish Preparatory Program", where the Turkish language is taught. If the student cannot reach the sufficient Turkish language level within this period, he/she is given an additional period of 1 year, provided that he/she is certified. Additional At the end of the period, the student whose Turkish language skills are not sufficient will be deleted from the program in which he/she is registered.

REQUIRED DOCUMENTS FOR REGISTRATION

- 1) **YTB Letter of Acceptance**
- 2) **High School Diploma** (Original and Certified Turkish Translation)
- 3) **Diploma Equivalency Certificate**: Diploma Equivalency Certificate to be obtained from the Ministry of National Education or the Turkish Representation Abroad,
- 4) **Passport/T.C. ID/Blue Card** (Original and Photocopy),
- 5) **Undertaking**,
- 6) **1 Photographs** (Taken within the last 6 months),
- 7) **Foreign Nationality Number and Education Residence Permit** Certificate to be obtained from the Provincial Immigration Administration after registration [The necessary documents are obtained immediately after registration and delivered to the relevant academic unit. ([Click on the documents required for Residence Permit.](#))]